

## MINUTES

January 8<sup>th</sup>, 2019

- OPENING:** The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:03 PM.
- ROLL CALL:** Present: Tom Herman, Skip Lucier, Nancy Stipe, Arnie Mello and Tony Madrigal
- MINUTES:** The minutes for the December meeting were reviewed and accepted. Arnie Mello suggested a few grammar corrections. Motion to accept minutes with amendments: Skip Lucier 1<sup>st</sup>; Arnie Mello 2<sup>nd</sup>.
- TREASURER'S REPORT:** The December Treasurer's Report was reviewed. Chief Wilkes explained to the board that there were a few added expenses to the Treasurer's Report such as strike team (Brushy and Delta), FASIS and Adams Ashby. Motion to accept the Treasurers Report: Tom Herman 1<sup>st</sup>; Nancy Stipe 2<sup>nd</sup>.
- CORRESPONDENCE/PUBLIC COMMENTS:** NONE
- OLD BUSINESS:** **FIREHOUSE:** Chief Wilkes explained there may be an additional loan option and more details to come. Chief Wilkes informed the board that Lori Adams and Cameron Wiest from Bond Counsel are excited about the options and Cameron will be putting together a cost analysis on both options. Tony Madrigal informed the board both Cameron and Lori suggested getting together with the sub-committee to review options. Chief Wilkes stated the feasibility study is moving forward. Sparetime has offered space to store our generators, rail car, antique engines and items we will not need on a regular basis. REMCO has agree to store our water tenders and trailers. Engine 5469 will be stored at the Baechtel Rd. station. Chief Wilkes informed the board the offices are still being moved and cleaned out and thanked Nancy Stipe for all of her help. Chief Wilkes also informed the board we are waiting on Mendocino County IT services to fix the internet out at the classroom on Baechtel Rd. and until then we cannot move our computers. In the next week, AT&T will be out to add a

phone line to the classroom. We will forward our 707 459-6271 phone number to the new classroom number. Chief Wilkes informed the board on January 30<sup>th</sup>; Dennis Dong's consultant will be stopping by to speak with staff and looking at the firehouse.

**DISPATCH:** Chief Wilkes reported both meetings set up to discuss dispatch were cancelled.

**MIDYEAR BUDGET REVIEW:** Table

NEW BUSINESS: **RESOLUTION 2019-1:** Table

**RESOLUTION 2019-2:** Resolution of the Little Lake Fire Protection District to amend reserve funds into Capital Improvements. Chief Wilkes explained the requirement to show we have the funds readily available for the new firehouse. Arnie Mello suggested we amend the resolution to explain the intended purchase. Michelle will amend to state "The Governing Board of Directors will use the funds for the purpose of capital improvement for the new firehouse". Motion to accept Resolution 2019-2 with amendments: Tom Herman 1<sup>st</sup>; Arnie Mello 2<sup>nd</sup>.

**PART TIME ALS RESPONSE:** Chief Wilkes and Deputy Chief Thomen attended an ALS response meeting earlier in the day. Chief Wilkes explained to the board that Willits is in the same ambulance draw down situation as in recent past. There have been numerous occasions where there have been zero ambulances in the Willits corridor. Arnie Mello inquired about the average time with zero ambulance in the corridor. Chief Wilkes responded with at least a half hour wait time. Chief Wilkes explained we do have a paramedic on the department that can respond on our engine but if needed can represent the ambulance service as an employee. Coastal Valley EMS is open to that idea and will research how to make this happen. Chief Wilkes stated with the ambulance draw down, our department is now responding to more medical aides and there have been a few calls where a paramedic was needed and the ambulance was not in Willits. Arnie Mello inquired about liability and Chief Wilkes responded to the board that the ambulance company would be liable for the paramedic. Chief Wilkes stated the county needs to fix the ambulance issues and pursue a solution. Chief Wilkes stated the ambulance service runs more transfers out of the hospitals which leaves a drawn down for emergency calls. In return the citizens will have to wait longer for an ambulance in an emergency situation which could be life threatening. Nancy Stipe asked if the public was aware of the situation. Chief Wilkes informed the board the public is not aware of the ambulance situation and paramedics are ran ragged with low pay therefore there are not an abundance of paramedics. Chief Wilkes also stated the ambulance service makes more money on hospital transfers versus medical calls.

**HURST RESCUE TOOLS:** Chief Wilkes explained how edraulic tools functioned. Edraulic tools open wider which helps cut open vehicles and will fit on a backpack for over the bank. The tools weigh about 46-50 lbs. When on a slope, Chief Wilkes explained it is very difficult to hold the current power tools. Multiple trips have to be made up and down the hill for set up. Arnie Mello asked about how often the batteries need to be replaced and the cost. Chief Wilkes will explore the cost for the batteries but stated they do not have to be replaced often. Tom Herman inquired where the cost will be deducted from and Chief Wilkes reported from the equipment fund. Nancy Stipe asked if the power tools will still be kept on the engines. Chief Wilkes replied we will make room on the engines for the current power tools as well as the new ones.

**RESOLUTION 2019-3:** Resolution of the Little Lake Fire Protection District for purchase of Hurst Rescue Tools. Motion to accept Resolution 2019-3: Tom Herman 1<sup>st</sup>; Arnie Mello 2<sup>nd</sup>.

**BILLS:** Motion to pay bills; Tom Herman 1<sup>st</sup>; Skip Lucier 2<sup>nd</sup>.

**TRAINING REPORT:** Training Chief Alvarez reported the last training drill was a jeopardy game with firefighter questions. Flu Shots and Hep B will be offered at the next drill. January 22<sup>nd</sup> will be a CPR re-certification with Brooktrails. Training Chief Alvarez informed the board that two more engineers are in the works and 2 firefighters have passed EMT class and are now studying for the registry. Chief's academy will start on Friday and the following day they will be utilizing the burn room. Training Chief Alvarez also thanked our firefighters for volunteering at Little Lake Health Center for pictures with Santa with the children. The next business meeting will discuss Firefighter 1A (maintenance and driving) and 1B (pumping) class.

**FIREFIGHTERS' ASSOC. REPORT:** Chad Leshar was not present. Chief Wilkes reported the Crab Feed will be February 2<sup>nd</sup> at 6PM.

**CHIEF'S REPORT:** Chief Wilkes reported he has been busy with cannabis applications which have taken up a lot of time. Chief Wilkes is happy the City of Willits passed Measure I. Chief Wilkes reported there were 683 calls for 2018 with great response from our volunteer firefighters. Even with "consensus" decreasing our calls are increasing and he is proud of our firefighters and staff for their hard work and dedication. Chief Wilkes thanked the staff and Nancy for help moving and cleaning out the stations. He is hoping to be moved out by the end February. Chief Wilkes stated he

has been compiling history and highlights of the department and will email when completed. The Chief's meeting will be Jan 9<sup>th</sup>, 2019 and we are assisting Brooktrails with the meeting. Chief Wilkes offered a thank you to Tony Madrigal who will be cooking the chicken. Chief Wilkes reported our fire recovery billing program has been successful.

Meeting adjourned 6:24PM

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Tony Madrigal, President

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Michelle Schnitzius, Secretary/Treasurer

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