

MINUTES

July 10th, 2018

- OPENING:** The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:00PM
- ROLL CALL:** Present: Tony Madrigal, Skip Lucier, Nancy Stipe, Arnie Mello and Tom Herman
- MINUTES:** The minutes for the regular meeting on June 12th, 2018 were reviewed. Motion to accept the minutes: Tom Herman 1st; Arnie Mello 2nd. The minutes for the special meeting on July 3rd, 2018 were reviewed and accepted: Skip Lucier 1st, Nancy Stipe 2nd.
- TREASURER'S REPORT:** The Treasurer's Report was reviewed. Motion to accept the Treasurer's Report: Tom Herman 1st, Nancy Stipe 2nd.
- CORRESPONDENCE/PUBLIC COMMENTS:** Alyson Bailey introduced herself as the new Willits Weekly reporter. Chief Wilkes also announced LAFCO is looking for a commissioner.
- SUSPENDED FOR CLOSED SESSION:** Regular business meeting was closed for closed session at 5:07PM for personnel. Out of closed session at 5:45PM.
- OLD BUSINESS:** **FIREHOUSE:** Chief Wilkes reported Herb Williams requested our Measure J letter for the sample ballot. He will proof read and send it back. Chief Wilkes announced that Quinn Donovan assured the Chief that interim financing would not be needed. The interest rate used for the unit assessment was 4.5% but the Chief thought we might be able to obtain a lower rate if the loan was funded by September. Alyson from the Willits Weekly asked if mapping was included in the financing. Chief Wilkes informed Allyson the USDA financing was only for the new firehouse. Tom Herman also added there are no grants for a new firehouse at this time.

NEW BUSINESS: **RESOLUTION 2018-14:** Supplemental administrative pay for added duties during Strike Team response. Resolution was accepted in closed session. All Ayes.

BILLS: Motion to pay bills; Skip Lucier, 1st; Nancy Stipe, 2nd.

TRAINING REPORT: Chief Wilkes reported the last drill was around the 4th of July so it was canceled. The drill previously held was successful with Ridgewood Ranch and Brooktrails working on fire hydrant locations. Training Chief Alvarez will be finishing up a pump class when he returns from the fires.

FIREFIGHTERS' ASSOC. REPORT: Robert McKenzie was not present. Chief Wilkes informed the board the 4th of July water fights were successful. 3 teams participated in the water fights. The association fundraiser held in June worked out great. Chief Wilkes reported the firehouse was extremely busy and raffle was a hit. The EZ up the association purchased worked out great.

CHIEF'S REPORT: Chief Wilkes informed the board we have 6 incidents pending in our 3rd party billing process. Nancy Stipe inquired how they know which incidents are in the district. Chief Wilkes stated there is a box he checks which will tell the 3rd party billing company they are in our district and not to bill. Chief Wilkes also reported we were able to obtain a mapping grant to assist with our new maps. Chief Wilkes is still waiting on the AFG Grant at this time which will help us purchase tools. We are still in the running for the VF Grant as well which will assist us with our radio purchase. Chief Wilkes reported there a 4 firefighters currently out on a strike team for station coverage. Our calls have been up and it has been difficult with limited volunteers. Chief Wilkes reported we were called out for a fire in Covelo, but we were unable to fulfill. We are limited on resources and we cannot delete our resources as we have a commitment to our district. Chief Wilkes passed out a call volume sheet to show where we are at. Nancy Stipe asked what a good intent call was and the Chief informed the board it means helping the public. City planning and building have been more forthcoming with including the fire department in the permitting process. With the Fire Marshall signing off on permits, it allows the fire department to know what structures are in the district for protection. Casp report was returned. The firehouse does not meet the accessibility requirements. The corridors and bay with fleet is not wide enough for accessibility. The rescue truck cannot be shifter as it is 1" from

the bay door. Also we need a 32” space and we are unable to cut the wall down. They gave a 6 month notification for the multiple repairs in the inspection document and it was recommended that no public access allowed. However since we are going to the voters in November, we will be able to work around the time frame. Chief Wilkes explained to the board that he was informed either way the building will need to come down. Chief Wilkes stated if a new firehouse is not voted in; there will no firehouse out of this side of town. Chief Wilkes also reminded the board that we received notification that this building is no longer insurable.

With no further business meeting was adjourned at 6:12PM.

Tony Madrigal

Michelle Schnitzius, Secretary/Treasurer

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