**MINUTES**

Special Meeting of the Board

April 25th, 2018, 3:30PM, City of Willits

OPENING: The Special Meeting of the Little Lake Fire Protection District

Board of Directors was called to order by Tony Madrigal at 3:33PM.

ROLL CALL: Present: Tony Madrigal, Nancy Stipe, Skip Lucier, Tom Herman and Arnie Mello.

TOPIC: **Resolution 2018-8:** Chief Wilkes reviewed the 3 Request for Proposals that were received as well as their references. Chief Wilkes reviewed the references and was pleased with the feedback and firehouse experience of Calpo Hom & Dong Architects. The firehouse committee was also pleased with the Calpo Hom and Dong Architects references and cost to provide updated PAR with cost estimate. The committee recommended to the board of the hiring of Calpo Hom &Dong Architects. Tom Herman suggested to staff to update preliminary architectural report to capital letters and “MAY be negotiated” should be updated after the “whereas” paragraph. Motion to accept Resolution 2018-8 with amendments: Tom Herman 1st; Arnie Mello 2nd.

 With no further business the special meeting was adjourned. 3:46 PM

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Tony Madrigal, Chairman Michelle Schnitzius, Secretary/Treasurer