



LITTLE LAKE FIRE PROTECTION DISTRICT



74 E Commercial Street
Willits, California 95490
(707)459-6271

William Carter
Fire Chief

MINUTES

August 8th, 2023

- OPENING:** The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:03 PM.
- ROLL CALL:** Present: Nancy Stipe, Arnie Mello, Tony Madrigal, Tom Herman and Skip Lucier.
- MINUTES:** Motion to accept the July 11th, 2023 minutes: Skip Lucier 1st, Arnie Mello 2nd.
- TREASURER'S REPORT:** Motion to accept the July Treasurer's Report: Arnie Mello 1st, Nancy Stipe 2nd.
- CORRESPONDENCE/PUBLIC COMMENTS:** NONE
- OLD BUSINESS:**
- FIREHOUSE:** Michelle Schnitzius updated the board regarding the firehouse. Marty was supposed to show up at 2 p.m. earlier that day and did not show. The gate still needs to be fixed as well as the administration door to the training room. There is also still a leak with the faucet on the apron.
- NEW ENGINE 5469:** Deputy Chief Thomen reported to the board he is waiting on additional parts. The radio and chargers arrived today.
- USDA EQUIPMENT GRANT:** Michelle Schnitzius reported to the board she submitted all paperwork for reimbursement. Reef from USDA thought it would take a few weeks. Deputy Chief Thomen reported 5461 was close to outfitting and training when the transmission went out on a call on Highway 20. Deputy Chief Thomen had to take 5461 to Petaluma and spent countless hours



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with RamCare to work out warranty issues. Deputy Chief Thomen is also working with Waylon to fix a software issue with the lighting package due to a malfunction. Deputy Chief Thomen also reported that Engine 5469 has already been into the shop for a software update.

SOLAR FUNDING: The solar is up and running. Michelle stated we have not seen a bill as of yet. Deputy Chief Thomen asked Skip Lucier if he could get an operating manual. Skip Lucier stated he would look into it.

NEW BUSINESS: **AFG GRANT-** Michelle has submitted all the required paperwork that was asked so far. Lexipol is assisting with the grant. This grant will hopefully purchase SCBAs and turnouts.

BILLS: Motion to pay bills: Tom Herman 1st; Skip Lucier 2nd.

TRAINING REPORT: Training Officer Jeff Donaldson informed the board the last drill was First Responder Night with the Willits Police Department at the City Park. The next drill will be MRI training at the hospital. On August 19th, 2023, a high angle drill will be held in Dos Rios. Training Officer Donaldson announced four people have signed up for the 2A Command class this fall with Carl Magann. Training Officer Donaldson also added that a Firefighter I class would be offered in the spring at Mendocino College. In the next few months, the UTV side-by-side training will be offered on a Saturday, and training for 5461 will be held shortly. Training Officer Donaldson announced Alyssa Alvarez will be starting paramedic school.

FIRE MARSHAL: Fire Marshal Eric Alvarez reported he has been driving around marking all of the apartments and streets where they are located, and he will input them into Streamline. Amber from the City of Willits has been assisting with the iWorqs System to help understand the system better and how to input plan check approval. Fire Marshall Alvarez also reported he will be attending an Inspector 2 series class in September.



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Tony Madrigal thanked Fire Marshal Alvarez for everything he has accomplished, as he has been busy.

FIREFIGHTERS' ASSOC. REPORT: Association president Aaron Branscomb reported three captains will have their 6 month evaluation this week.

CHIEF'S REPORT: Deputy Chief Thomen informed the board on August 2nd that the ladder truck passed inspection. There were 63 calls in July, and an assembly bill is coming up that will affect funding down the road. All fire departments are looking into a Resolution to submit regarding this assembly bill. Deputy Chief Thomen informed the board our swift water team was needed for a recent call. Tony Madrigal added Little Lake Fire is one of two swift water teams in the county.

The regular meeting adjourned at 5:38 PM.

Closed session meeting adjourned: 6:58 PM.

Tony Madrigal

Tony Madrigal, Chairman

Michelle Schnitzius

Michelle Schnitzius, Secretary/Treasurer

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Report out:

Update on a personnel issue