



LITTLE LAKE



FIRE PROTECTION DISTRICT

74 E. Commercial St. Willits, California 95490
(707)459-6271

MINUTES

February 8th, 2022

OPENING: The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:02 PM.

ROLL CALL: Present: Arnie Mello, Nancy Stipe, Tony Madrigal, Tom Herman and Skip Lucier.

MINUTES: Motion to accept the January meeting minutes: Tom Herman 1st; Arnie Mello, 2nd.

TREASURER'S REPORT: Motion to accept the February Treasurers Report: Arnie Mello 1st; Skip Lucier 2nd.

CORRESPONDENCE/PUBLIC COMMENTS: NONE

OLD BUSINESS: **FIREHOUSE:** Deputy Chief John Thomen reviewed the punch list for the new firehouse. Deputy Chief Thomen informed the board National Garage Door company came up and fixed the Bator Door issue. Door B and E were failing consistently due to a faulty sensor. Sensors that do not work are a safety issue. The Bator doors were one of two items holding up substantial completion. In addition, there is a roof issue that is still an issue. Dennis Dong will contact ACGC to make sure the fixing of the roof will not compromise the warranty. Once resolved, we will meet substantial completion. Arnie Mello inquired about the correct way to fix the issue. Tony Madrigal stated rubber flashing is usually used. Deputy Chief Thomen said that Dennis Dong and Fred Russell are looking for warranty clarifications before allowing any product. The apparatus SE occupancy sensor has been ordered. The fan manufacturer has agreed to replace the three noisy fans. The switch for the hydronic flooring has been on order, and United Plumbing fixed the leaks. Coastal Mountain Electricians will need to fix the north side enlight system, and it is on the punch list. Deputy Chief Thomen also stated North Coast Tile and Floor came in and removed the haze from the epoxy grout. The remainder of the spot cleaning will be finished by staff when time allows. The staff is currently waiting for the Woodworking Institute's report regarding the cabinets. The Woodworking Institute was not happy with the touchups performed and will discuss them with the cabinet company. The front doors and administration doors are



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currently having closing issues. Tony Madrigal, the administration doors are not level, causing problems. Tom Herman stated all of these issues need to be fixed within 30 days of substantial completion. Deputy Chief Thomen said the gate company came and measured for moving of the north end gate.

NEW ENGINE E5469: Deputy Chief Thomen reported he is hoping to get pictures of the chassis soon. He spoke with Mike this morning but no updates.

EXPLORER PROGRAM: Bill Carter stated the program is progressing. However, Bill is short on applications for adults and currently awaiting more. As a result, the adults who help will need to complete an online safety program. In addition, anyone over 17 will need to have a background check. Nancy Stipe asked if anyone could be a volunteer. Bill Carter replied, yes, they can. Before going to the high school to educate on the program, Bill and Aaron Branscomb want to wait until the policies are completed. Skip Lucier added scouts require two adults at all times, and Bill said they could not be alone with the opposite sex. Nancy Stipe asked if they could live outside the district, and Bill replied yes.

NEW BUSINESS: NONE

BILLS: Motion to pay bills: Motion to accept bills: Nancy Stipe 1st and Arnie Mello 2nd.

TRAINING REPORT: Training Chief Eric Alvarez reported the last drill they went to the hospital for to look for explosive gas. The firefighters learned how to use their SCBA's in this drill. This weekend will host the Chief's Academy burn room at Station 541 on Baechtel. Eric stated the burn room will need to be updated soon. Eric thanked the Little Lake Firefighters for helping with the burn trailer. Eric also mentioned filming the drills so firefighters can watch later and learn. Three firefighters are enrolled in the swift water class and 2 firefighters are enrolled in the Chief's Academy. The week of Feb 21st, Eric will be teaching fire behavior to the high schools SCRUBS class. Tony Madrigal thanked Eric for doing a great job.



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FIREFIGHTERS' ASSOC. REPORT: Aaron Branscomb reported he was working on the fitness room. Aaron also stated there are shirts for sale at Mazahar Boutique. They offered to help sell shirts for the association.

CHIEF'S REPORT: Deputy Chief John Thomen reported there were 40 calls in January. John Thomen has been pleased the calls at night have been limited so they can get some rest.

Regular meeting adjourned: 5:50 PM

Closed session adjourned: 6:48PM

Tony Madrigal, President

Michelle Schnitzius, Secretary/Treasurer

This institution is an equal opportunity provider and employer.



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Report out of closed session:

*Staff continue with extra duties
for chief position and compensation.*