



LITTLE LAKE FIRE PROTECTION DISTRICT

1575 Baechtel Rd. Willits, California 95490
(707)459-6271

Chris Wilkes
Fire Chief

MINUTES October 12th, 2021

- OPENING:** The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:07 PM.
- ROLL CALL:** Present: Arnie Mello, Tom Herman, Nancy Stipe and Tony Madrigal.
Absent: Skip Lucier
- MINUTES:** Motion to accept the September meeting minutes: Tom Herman 1st; Arnie Mello, 2nd.
- TREASURER'S REPORT:** Administrative Assistant Michelle Schnitzius reviewed the report and Appendix A. Motion to accept the Treasurer's Report; Tom Herman, 1st; Nancy Stipe 2nd.
- CORRESPONDENCE/PUBLIC COMMENTS:** NONE
- OLD BUSINESS:** **FIREHOUSE:** Deputy Chief John Thomen reported the air compressor has arrived at Station 54 and airflow testing will be completed shortly. Tom Herman inquired who has the final approval for the HVAC system. Deputy Chief Thomen stated the City of Willits will have the final sign off. Tom Herman reported to the board a punch list walk thru has been performed and any additional items will need to be added as quickly as possible so the punch list can be completed. Tom Herman asked Michelle Schnitzius if Lorie Adams has sent the recent contingency. Michelle Schnitzius replied email has been sent and has not heard back.
- NEW ENGINE E5469:** No updates. Parts are still delayed.



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EXPLORER PROGRAM: Association President Aaron Branscomb reported Bill Carter and Brian Bartholomew had not heard any updates. Tony Madrigal stated documents and liability would need to be completed before the program is implemented. Deputy Chief Thomen informed the board that there are two kids from Laytonville in the program and the explorer program starts at age 14.

NEW BUSINESS: NONE

Added: Tom Herman reported he received 2 plotter quotes. Most engineering plans are now in digital format and a plotter will be necessary for prints of the plans. Tom recommended to the board to consider the Plotter for \$5,700.00 as the more expensive one is not needed. Tony Madrigal inquired about a warranty. Tom Herman replied that it may not be a bad idea to purchase the warranty.

BILLS: Motion to pay bills: Motion to accept bills: Arnie Mello 1st; Nancy Stipe 2nd.

TRAINING REPORT: Training Chief Eric Alvarez was not in attendance. No report.

FIREFIGHTERS' ASSOC. REPORT: Association President Aaron Branscomb reported there will be a pumpkin carving this Saturday. Ridgewood Ranch is donating 10-12 pumpkins for the carvings. The pumpkins will be used in the Halloween drive thru.

CHIEF'S REPORT: Deputy Chief John Thomen reported our Type 3 is on a preposition for a wind event in Lake County. The department is averaging 2 calls per day and the responses from the volunteers have been great. Tony Madrigal informed the board that there have been 2 major accidents recently where the firefighters had to pump fuel. Nancy Stipe asked how many volunteers are trained to pump fuel, Deputy Chief Thomen replied 10 volunteers.



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Regular meeting adjourned to closed session: 5:41PM
Out of closed session: 7:00PM

Tony Madrigal, President

Michelle Schnitzius, Secretary/Treasurer

This institution is an equal opportunity provider and employer.

*Report out of closed session:
Work on personnel policies.*