



LITTLE LAKE FIRE PROTECTION DISTRICT



74 E Commercial Street
Willits, California 95490
(707)459-6271

MINUTES

June 9th, 2026

OPENING: Tony Madrigal called the regular meeting of the Little Lake Fire Protection District Board of Directors to order at 5:07 PM.

ROLL CALL: Tony Madrigal, Tom Herman, Skip Lucier and Nancy Stipe
Absent: Arnie Mello

MINUTES: Approved by Tom Herman 1st, Skip Lucier 2nd.

TREASURER'S REPORT: Motion to accept the Treasurer's Report: Tom Herman 1st,
Nancy Stipe 2nd.

CORRESPONDENCE/PUBLIC COMMENTS: NONE

OLD BUSINESS: INSPECTIONS: Fire Chief Eric Alvarez informed the board there was no update. Hoping to finish in the next few weeks. Tom Herman offered to assist with any inspections needed. Captain So added hotel owners should be ready for inspections. Another option for hotels and motels would be to call the State of California for inspections, which can be costly.

ENGINE 5480 REPAIR: Chief Alvarez informed the board the cost to fix the Engine will be around \$6,000.00. Engine 5480 did not need a new pump and they were able to fix with parts. Deputy Chief Thomen has been waiting on the quote so he will know if he can order firehouse. Staff was waiting to see what the cost would be to fix the Engine before ordering fire hose.



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WEIST LAW/SHUSTER ADVISORY GROUP: Michelle informed the board that Shuster Advisory Group will be sending Arnie Mello some paperwork to review and then staff can move forward for funding with the Charles Schwab account.

NEW BUSINESS: **ADOPTION PRELIMINARY BUDGET 2026-2027:** Motion to adopt the 2026-2027 Preliminary Budget: Skip Lucier 1st, Tom Herman 2nd. Michelle will send the adoption legal posting to the newspaper.

BILLS: Motion to pay bills: Tom Herman 1st, Skip Licuer 2nd.

TRAINING REPORT: Captain So informed the board that staff have been cross-training with CalFire, Ridgewood Ranch, and Brooktrails at the recent drills. This cross-training helps on scene. The last drill focused on vehicle stabilization and extraction without cutting the car open. Captain So added that he has been working with the ambulance service to see what they need from us on scene. Nozzle training will be at the end of the month, and then we will start structure training. EPI draw training for EMT has been completed. The police department has two EMTs who have been helped by staff to stay certified through classes, and there are 2 other EMTs who are not on the department; however, the new rules state that if not associated with the fire department, they cannot operate as EMTs on scene. There are 302 calls to date.

FIREFIGHTERS' ASSOC. REPORT: Association President Chad Leshar was not able to attend. Captain So informed the board the poker tournament turned out great and money was raised to fix the fuel tank in the Muster truck as well as fix the break lights. A net total of \$5,200.00 was raised. Skip Lucier asked if volunteers attend the association meetings. Captain So replied maybe 12 at most. It is costly for volunteers so staff needs to evaluate who wants to continue with the department. Staff is prepping for the 4th of July events.



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Captain So recently volunteered for the Horseman's BBQ.

CHIEFS REPORT: Chief Alvarez also spoke of the mandatory EPI training recently held. By hosting the syringe certification training, the cost decreases from \$300.00 for an EPI pen to \$30.00 using a syringe. Many EPI pens go to waste due to expiration, which is costly for the department. Staff recently purchased a utility trailer, which is much needed since staff does not have a utility truck for transportation. Staff is working on the AFG grant for SCBA's. SHN recently held a safety training at the fire department. Deputy Chief Thomen, Chief Alvarez, Captain So, and Board President Tony Madrigal have been discussing whether to rebuild the rescue or purchase a new one. Staff will spec out options, then bring them to the table and discuss the best financial option. PGE recently gifted the department 5 Watch Duty licenses, which will provide more staff access to wildfire information.

Suspend to closed session: 6:29 PM
Report out of closed session: 6:58 PM
Meeting Adjourned 6:59 PM

Tony Madrigal

Tony Madrigal, Chairman

Michelle Schnitzius

Michelle Schnitzius, Secretary

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and employer.***



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Report out of closed session:

***Board directed Chief to respond to a recent
correspondence.***