



LITTLE LAKE FIRE PROTECTION DISTRICT



74 E Commercial Street
Willits, California 95490
(707)459-6271

William Carter
Fire Chief

MINUTES

October 11th, 2022

- OPENING:** The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:00 PM.
- ROLL CALL:** Present: Tony Madrigal, Skip Lucier, Tom Herman and Nancy Stipe
Absent: Arnie Mello
- MINUTES:** Motion to accept the September Minutes: Skip Lucier 1st; Arnie Mello 2nd.
- TREASURER'S REPORT:** Motion to accept the October Treasurers Report: Arnie Mello 1st; Skip Lucier 2nd.
- CORRESPONDENCE/PUBLIC COMMENTS:** NONE
- OLD BUSINESS:**
- FIREHOUSE:** Chief Carter reported that a new island countertop had been installed. The plumber stopped by, and Michelle spoke to him about the hot water issue we are having. There is a delay in getting hot water to some regions of the building. The plumber followed the specs but will look into how we can resolve the issue.
- BAECHTEL APRON PROJECT:** Chief Carter reported that the cement has been poured and is currently being cured. Chief Carter is hoping it will only take a week or two. Two dump truckloads of the base were dumped. Chief Carter informed the board that Kevin would also drill holes for the bollards.
- NEW BUSINESS:**
- STREAMLINE:** Chief Carter explained to the board that Streamline is a program to aid in Fire Marshal services. Fire Marshal Alvarez informed the board that the software is for one licensed user for right now but more can be added later. Fire



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Marshal Alvarez also stated he could input information even with no service. When he gets service, the information will transfer. The program also allows alerts for re-inspections. Tom Herman asked if he could view subsequential years. Fire marshal Alvarez replied yes. Tony Madrigal stated he recently attended a fire show in Reno, and they had a vendor there that offered a similar product. Motion to move forward with STREAMLINE; Tom Herman 1st; Skip Lucier 2nd.

BILLS: Motion to pay bills: Nancy Stipe 1st; Skip Lucier 2nd.

TRAINING REPORT: Fire Marshal Alvarez reported that 19 firefighters attended a recent class on radios that Deputy Chief Thomen hosted. In a recent EMT recertification class, Fire Marshal Alvarez stated that 14 firefighters attended, where they worked on C-spine and trauma training. Fire Marshal Alvarez announced that four firefighters are enrolled in Command 2A at Mendocino College, taught by Carl Magann.

FIREFIGHTERS' ASSOC. REPORT: President Aaron Branscomb reported that two firefighters attended the Ranch Rodeo cook-off. Currently, the association is accepting Halloween candy donations for the handout.

CHIEF'S REPORT: Chief Carter reported there were 70 calls in September. On the previous Sunday, Chief Carter attended a meeting at the grange with the candidates for the school board. Supervisor Haschak gave a good speech on Measure P. The way the ballot is written can be confusing, Chief Carter stated. Skip Lucier agreed with the confusing way it was written. Firefighter Manny Orozco added that the county used similar verbiage as they used for Measure B and transitioned to Measure P but with no tax increase. Chief Carter stated that if Measure P passes, the district will earmark any funds received. Tom Herman added a line item in accounting that would be useful, and the board agreed. Tony Madrigal stated that inflation is hurting the district, and Skip Lucier agreed. Tony Madrigal added that most traffic collisions are from people out of town, so it would be excellent for the continued tax for out-of-towners to pay



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Chief Report cont....

As well as shopping and eating in our community. Nancy Stipe added that the last budget increase was in 2001. Skip Lucier informed the board that many small departments need those funds to operate. Chief Carter announced that the staff added two additional Lexipol policies; one on social media and one on vehicle jumpstarts. Chief Carter is looking for electrical wiring of a 30 amp for the Grizzly Mill. Tom Herman asked is need to be authorized to complete the project. Chief Carter stated it should take 6 hours at approximately \$20.00 per hour. Tom Herman recommended to the board to authorize up to \$1000.00 for the project. Chief Carter stated with materials; the cost may be just over \$1,000.00. Skip Lucier suggested authorizing up to \$2,000.00. Motion to approve up to \$2,000.00; Skip Lucier 1st; Tom Herman 2nd. Tom Herman inquired if we had surge protecters at Station 54. Fire Marshal Alvarez stated the staff has individual ones. Staff will look into the communication room and ensure a surge protector has been installed.

SUSPEND TO CLOSED: 5:51 PM

Closed session adjourned: 6:15 PM
Meeting Adjourned: 6:31 PM

Tony Madrigal

Tony Madrigal, President

Michelle Schnitzius

Michelle Schnitzius, Secretary/Treasurer

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employer.***



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Closed Session:

Keep internal policies and personnel up to date.