



LITTLE LAKE FIRE PROTECTION DISTRICT



74 E Commercial Street
Willits, California 95490
(707)459-6271

MINUTES

August 11th, 2026

- OPENING: Tony Madrigal called the regular meeting of the Little Lake Fire Protection District Board of Directors to order at 5:03 PM.
- ROLL CALL: Tony Madrigal, Tom Herman, Skip Lucier and Arnie Mello
Absent: Nancy Stipe
- MINUTES: Approved by Skip Lucier 1st; Tom Herman 2nd.
- TREASURER'S REPORT: Motion to accept the Treasurer's Report: Arnie Mello 1st; Skip Lucier 2nd.
- CORRESPONDENCE/PUBLIC COMMENTS: Michelle Schnitzius read a thank you letter from Ridgewood Ranch for the \$3,000.00 engine repair payment.
- OLD BUSINESS: INSPECTIONS: Captain So had to leave for a call, and Chief Alvarez was not in attendance. Tony Madrigal informed the board that staff is starting apartments on Thursday. After apartments are complete, the school inspections will begin.
- ENGINE 5464: Tony Madrigal reported to the board that Brian from Ridgewood Ranch was thankful for the \$3000.00 engine repair check for Engine 5464. Tony added that Ridgewood Ranch is a substation of the Little Lake Fire Department and is on our volunteer roster.



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NEW BUSINESS: RESOLUTION 2026-5: Michelle Schnitzius reviewed Resolution 2026-5 with the board. Resolution 2026-5 is just an addition for the Section 115 unfunded liability transfer. Tom Herman suggested sending it to Weist Law for review before adoption.

SLIP IN GRANT: Tony Madrigal informed the board that staff has been awarded a Slip In Unit Grant. Michelle is still finishing the required paperwork but hopes to order the unit by the end of the year. Michelle is also waiting on further instructions from the grant.

BILLS: Motion to pay bills: Tom Herman 1st, Arnie Mello 2nd.

TRAINING REPORT: Captain So returned from the call and reported to the board that, as of 8/11/2026, there have been 451 hours of combined training. Last training consisted of FDC connections. There are many FDC connections that are not usable from the fire departments, as they are over fences or in boxes. Captain So stated that letters will be sent out to those locations. The last EMT class was Narcan reporting to the county. Laytonville is offering an EMT class this fall, and Captain So stated he recently held a fire extinguisher training at Sherwood Casino. Captain So also spoke at a drivers education class about driver safety and emergency vehicle approach. There was a recent gas call at the Charter School as the pilot light was not working properly.

FIREFIGHTERS' ASSOC. REPORT: No report



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CHIEFS REPORT: Chief Alvarez was not in attendance. Tony Madrigal reported there have been 435 calls to date and 64 in July. All the hose that was ordered have arrived and Deputy Chief Thomen has been engraving them. Captain So is setting up a hose training day as there are two large pallets to unload. Taony Madrigal stated Captain So has been including CalFire in trainings, which works well for mutual aid, as it is important to cross-train, as CalFire may assist on scene as mutual aid. Engine 5480 is back in service from repair. Captain So also added that a previous training was reviewing pumps and training on water pressures. Tony Madrigal stated it is important that all firefighters learn all engines as each engine pumps differently. Captain So added it is very important to pay attention how hose pumping begins. Many hydrants are hot (a lot of pressure) and the hose can go flying in the air and injure someone. Engines are always available for firefighter's to come and practice. Captain So added that knowing roads is important training as well. We live in an area where rural areas do not have addresses posted for privacy, but delays calls and makes it difficult to respond to medical or traffic collisions.

Meeting Adjourned 6:18 PM

Motion to adjourn meeting: Tom Herman 1st; Arnie Mello 2nd.

Tony Madrigal

Tony Madrigal, Chairman

Michelle Schnitzius

Michelle Schnitzius, Secretary



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