



LITTLE LAKE FIRE PROTECTION DISTRICT

1575 Baechtel Rd. Willits, California 95490
(707)459-6271

Chris Wilkes
Fire Chief

MINUTES April 13th, 2021

- OPENING:** The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:00 PM.
- SUSPEND:** Meeting suspended for our Audit presentation from Zach Pehling. Zach Pehling reviewed the audit with the board and staff via zoom. Zach Pehling informed the board the districts outstanding liability is very low compared to other districts. Tony Madrigal asked if anyone had any questions regarding the audit; no questions.
- ROLL CALL:** Present: Tony Madrigal, Skip Lucier, Nancy Stipe and Arnie Mello
Absent: Tom Herman
- MINUTES:** Motion to accept the March meeting minutes: Arnie Mello 1st; Skip Lucier, 2nd.
- TREASURER'S REPORT:** Michelle Schnitzius reviewed the Treasurers Report. Motion to accept the Treasures Report; Arnie Mello 1st; Skip Lucier, 2nd.
- CORRESPONDENCE/PUBLIC COMMENTS:** None
- OLD BUSINESS:**
- FIREHOUSE:** Chief Wilkes reported to the board the firehouse is moving along nicely. The front of the building is being constructed and looks forward to the completion.
- NEW ENGINE E5469:** Deputy Chief Thomen is still waiting on a spec package. The chassis has been ordered.
- I.S.O AUDIT:** Chief Wilkes announced the I.S.O Audit has been completed. I.S.O. is waiting on some information from Howard Forest but the districts responsibility has been completed.



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NEW BUSINESS: **PRELIMINARY BUDGET 2021-2022:** Chief Wilkes stated the preliminary budget is just a draft to review at this point in time. Arnie Mello suggested a different fund number for the firehouse payment. Michelle Schnitzius will research with the County of Mendocino.

ZACH PEHLING: Please see SUSPEND meeting.

BILLS: Motion to pay bills: Arnie Mello 1st; Skip Lucier 2nd.

TRAINING REPORT: Training Chief Eric Alvarez was not in attendance.

FIREFIGHTERS' ASSOC. REPORT: Association President Aaron Branscomb announced next week he is seeking help with the association for fundraising.

CHIEF'S REPORT: Chief Wilkes reported that staff is working on an explorer program and currently is looking into developing a policy. When staff has more information the discussion will be continued.

Motion to adjourn: Arnie Mello 1st; Skip Lucier 2nd.
Closed session canceled.
Regular meeting adjourned: 5:32PM

Tony Madrigal, President

Michelle Schnitzius, Secretary/Treasurer

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