



LITTLE LAKE FIRE DISTRICT



74 E. Commercial St. • Willits, California 95490
(707)459-6271 • Fax (707)459-7898

Chris Wilkes
Fire Chief

MINUTES

July 14th, 2020

OPENING: The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:01PM.

ROLL CALL: Present: Tony Madrigal, Skip Lucier and Arnie Mello
Absent: Tom Herman and Nancy Stipe

MINUTES: The minutes for the June 9th, 2020 meeting were reviewed and accepted. Arnie Mello corrected a few spelling errors on page 2 and page 3. Michelle will update the errors and reprint the minutes. Motion to accept the minutes with corrections: Arnie Mello 1st; Skip Lucier 2nd.

TREASURER'S REPORT: The Treasurer's Report was reviewed with the board. Motion to accept the Treasurer's Report: Arnie Mello 1st; Skip Lucier 2nd.

CORRESPONDENCE/PUBLIC COMMENTS: None

OLD BUSINESS: **FIREHOUSE:** Chief Wilkes informed the board contracts have been received and are in review with Lorie Adams. On July 23rd, 2020 there will be a pre-construction meeting including PG&E, ACGC, Dennis Dong and Fred Russell. A Notice to Proceed will be given to ACGC so work can begin.

RESOLUTION 2020-3: Board Chairman Tony Madrigal opened the public hearing for Resolution 2020-3 which approves the Little Lake Fire Impact Fee Nexus Study. Blair Aas explained the Nexus Study to the board. Resolution 2020-3 allows the collection of fees as established. The Nexus Study has been made available for public review and will be sent to the City of Willits and the County of Mendocino for review and approval. Chief Wilkes explained due to COVID, the public posting did not make it in the papers in time therefore the staff had to push it back until this board meeting. The newspaper has posted the required legal notices for the July public hearing. Arnie Mello requested the document be amended to the correct date at the bottom of page 1 as it still had the last date on the document from the first time. Blair Aas agreed that it should be



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written with the July 14th, 2020 date and not the June 9th, 2020 date. Resolution 2020-3 will be amended with the correct date. No public comments were made regarding Resolution 2020-3. Public comment was closed and motion to accept Resolution 2020-3 with the date correction: Arnie Mello 1st; Skip Lucier 2nd.

ORDINANCE 2020-1: There has been no feedback or modifications from the County of Mendocino or the City of Willits on Ordinance 2020-1 which is the 2019 Fire Code Adoption.

NEW BUSINESS: None

BILLS: Motion to pay bills: Skip Lucier 1st; Arnie Mello 2nd.

TRAINING REPORT: Training Chief Eric Alavarez announced the firefighters have finished wildland training. The next drill will be auto extrication. There have been a few firefighters that have been training on Brooktrails Fire Department's Water Tender 5290 in case needed for additional drivers.

FIREFIGHTERS' ASSOC. REPORT: Aaron Branscomb informed the board the association fundraiser will need to be postponed due to COVID. The association is also working on a date for the Top 10 dinner. If they cannot hold a function they may just hand out gifts at one of their meetings or a drill night. The association has received 5 new firefighter applications in the last 2 months.

CHIEF'S REPORT: Chief Wilkes reported if the county or city has no feedback on Ordinance 2020-1 by August 2nd, Ordinance 2020-1 will be adopted. The fire station is back on COVID lockdown per county ordinance. Firefighters will have to wear masks in the fire engines and on calls. The firefighters have been wearing them anyways, so the changes will not be significant. The call volume for June was 61 calls, which is back up to what it used to be before the COVID hit. There are more travelers on the road than the recent months. There were 2 major structure fires. One structure fire was on top of Tartar Canyon with 40 mile hour winds but with their hard work the firefighters were able to contain the fire to the structure. Chief Wilkes is hopeful we will see some Measure I tax money from the City of Willits.



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We have had one strike team but we have not received an invoice as of yet. July 4th, 2020 was quiet with no reported fireworks calls.

Motion to adjourned 5:26PM

Tony Madrigal, President

Michelle Schnitzius, Secretary/Treasurer

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