

MINUTES
August 14th, 2018

- OPENING:** The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:07PM
- ROLL CALL:** Present: Tony Madrigal, Skip Lucier, Nancy Stipe, Arnie Mello
Absent: Tom Herman
- MINUTES:** The minutes for the regular meeting on July 10th, 2018 were reviewed. Arnie suggested a rewrite in the last paragraph of the 3rd page; 3rd sentence. Arnie suggested adding “that no public access allowed”. Motion to accept the minutes: Arnie Mello 1st; Skip Lucier 2nd. The minutes for the special meeting on July 17th, 2018 were reviewed and accepted: Arnie Mello 1st; Skip Lucier 2nd. The minutes for the special meeting on August 6th, 2018 were reviewed and accepted: Arnie Mello 1st; Skip Lucier 2nd.
- TREASURER’S REPORT:** The Treasurer’s Report was reviewed. Chief Wilkes explained payroll was issued for strike team which brought 86-1012 Extra Help into the negative. The district will be reimbursed by the state. Tires were also purchased for 5485 under Maintenance of Equipment. Chief Wilkes also reported the first installment for the auditor was paid as well as a payment for our consultant Adams & Ashby. Motion to accept the Treasurers report; Skip Lucier 1st, Nancy Stipe 2nd.
- CORRESPONDENCE/PUBLIC COMMENTS:** None
- OLD BUSINESS:** **FIREHOUSE:** Chief Wilkes reported our application to USDA has been submitted and we are awaiting approval.

NEW BUSINESS: **RESOLUTION 2018-15:** Chief Wilkes reported Resolution 2018-15 is an approval for the Department of Forestry and Fire Protection Agreement #7FG18062 regarding the VFA radio grants. The VFA Grant is a 50/50 grant in the amount of \$8,095.43. Motion to accept Resolution 2018-15; Arnie Mello 1st, Nancy Stipe 2nd.

P.A.C. COMMITTEE: Chief Wilkes reported to the board he is meeting with Herb Williams from Delphi tomorrow. Chief Wilkes also reported all of the required documents such as Form 410 and Form 460 have been submitted. After Labor Day we will be able to hang up the Measure J signage. Chief Wilkes stated public education is a must and we need to make sure the public is aware of the need. Chief Wilkes is hoping to hold a town hall meeting with our consultant and even local contractors for a question and answer period. Arnie Mello stated he wants to make sure we communicate that we are in need of a new firehouse as the voters may continue to think we can still use this firehouse in the future. Tony Madrigal added we cannot use this firehouse in the future, we will have to move out and the cost will only increase in the future. Nancy Stipe stated we will not have a station this side of town. Many people still do not understand the need for a new firehouse. Chief Wilkes reported there will be a Firehouse Measure J Facebook page. Herb Williams is working on the page with another PAC member. Arnie Mello stated we need people to come out and vote.

BILLS: Motion to pay bills; Nancy Stipe, 1st; Arnie Mello, 2nd.

TRAINING REPORT: Training Chief Eric Alvarez reported the last drill involved radio communication for mobile as well as the engines. Camp Wente has been visiting every Thursday for public education. The scout leader helped Michelle out on the last visit as Chief Wilkes and Training Chief Alvarez were out of the office. There will be EMT training on the 22nd August at Brooktrails Fire Department. Training Chief Alvarez reported the Carr Fire jumped ridges and was unpredictable. Over 1000 structures burnt and Eric witnessed fire tornadoes. Chief Wilkes reported Narcan cannot be given outside scope of practice unless an EMT but the Police Department or public can administer. Once 100% of our EMT staff is certified through CVEMS, we can purchase the medicine for the engine. Nancy Stipe asked about billing for the medicine, Chief Wilkes is hoping CVEMS can replenish the medicine as needed.

FIREFIGHTERS' ASSOC. REPORT: Robert McKenzie was not present. Chief Wilkes informed the board the 4th of July water fights were successful but due to an injury to a firefighter will be cautious and training for future water fights. Chief Wilkes thought about 200 people showed up for the water fights.

CHIEF'S REPORT: Chief Wilkes reported we were busy with strike teams the last month. We had strike teams on the Carr Fire, Kamp Fire, Pawnee Fire, Station Coverage and Mendo Complex. Chief Wilkes is concerned with strike teams being out as we have had low response rates. Tony Madrigal reported we need fire fighters to stay when we have teams out. Chief Wilkes also explained the assistance by hire agreement has changed. Chief Wilkes also stated the Assistant by Hire agreement has changed and they no longer pay for fuel. Chief Wilkes is on the committee for the Assistance by Hire and will be having meetings over the new policy. Chief Wilkes reported we will be receiving Prop 172 funds for the 18/19 year. Chief Wilkes is currently finishing the parcel assessment book for the county. Chief Wilkes has learned that the county does not notify when there is a change in a parcel. Every year the Chief will need to review every parcel for changes. Nancy Stipe reported the county used to send the changes, but Chief Wilkes responded they no longer do so. Chief Wilkes reported that Deputy Chief Thomen was having a difficult time finding the Red 3500 Dodge Ram that he wants. Ram is not producing the color needed with the fleet. He is still looking around. Deputy Chief Thomen may need to look into a Ford. The month of July we had 66 calls for service and 37 days of strike team in that time. Chief Wilkes stated he switched to 5402 for a time as his vehicle does not have water. In the future he would like to purchase a vehicle which will hold water.

Meeting was adjourned to closed session; 6:23PM
Out of closed session 6:36PM.
Meeting adjourned.

Tom Herman, Vice Chairman

Michelle Schnitzius, Secretary/Treasurer

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Out of Closed:

Chief Wilkes is off of probation. Chief Wilkes thanked the board and stated he was proud of the department as they are a hardworking team.