



# LITTLE LAKE



## FIRE PROTECTION DISTRICT

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74 E. Commercial St. Willits, California 95490  
(707)459-6271

### MINUTES

January 19<sup>th</sup>, 2022

OPENING: The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:05 PM.

ROLL CALL: Present: Arnie Mello, Nancy Stipe, Tony Madrigal, Tom Herman and Skip Lucier.

MINUTES: Motion to accept the December meeting minutes: Skip Lucier 1<sup>st</sup>; Arnie Mello, 2<sup>nd</sup>.

TREASURER'S REPORT: Motion to accept the January Treasurers Report: Tom Herman 1st; Arnie Mello 2<sup>nd</sup>.

CORRESPONDENCE/PUBLIC COMMENTS: NONE

SUSPEND TO CLOSED SESSION: 5:12PM

OUT OF CLOSED SESSION: 6:43PM

OLD BUSINESS: **FIREHOUSE:** Deputy Chief John Thomen informed the board the Bator Door installers would be here Friday. They will bring new sensors to replace the old ones if that is the issue. The plumber arrived and was able to get the boiler running again. The hallway leak is still an issue but hopefully will be resolved soon. Tom Herman added Dennis Dong sent out a statement of requirements recently and waiting to hear back. ACGC started some warranties in July should not have begun until substantial completion is filed. Fred Russell is currently working on the situation.



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**NEW ENGINE E5469:** Deputy Chief Thomen reported the chassis was at the dealership. Deputy Chief Thomen is hoping the engine will be finished in April.

**EXPLORER PROGRAM:** Brian Bartholomew and Bill Carter were present for the update. Bill Carter stated there are currently three active cadets. Adult and cadets applications are available—\$ 45.00 per cadet and \$75.00 for the leader as the cost. Besides training, there are two meetings per month but less depending on what may be going on. Brian Bartholomew stated they train in safety gear, and once 18 years of age, they can go on a call. The cadets will have blue vests for identity on calls. The cadets will not be able to participate in a hazardous environment. If there is a fatality call, the cadets will not assist. Bill Carter stated instead of advertising, and they would like to reach out to the kids who have expressed interest as they want to keep it to 5 explorers. Brian Bartholomew stated this was a great program where the cadets will learn leadership and work together.

### NEW BUSINESS:

#### **FIREHOUSE CONSTRUCTION INSPECTION SERVICE**

**AMENDMENT:** Tom Herman explained that staff needed assistance with finalizing the firehouse. Calpo, Hom, & Dong, and Fred Russell's contract has expired due to the extension of building the firehouse due to delays and COVID. Motion to extend and modify the existing contracts: Tom Herman 1st; Skip Lucier 2nd.

**POTENTIAL MEDICAL ADVISOR:** Tom Herman announced to the board, Dr. Glyer has offered his expertise to the volunteers and staff when needed.

Addendum to new business: Tony Madrigal suggested moving gate on side of building back. Deputy Chief John Thomen added that it is time consuming for volunteers to navigate multiple gates when responding to a call.

### BILLS:

Motion to pay bills: Motion to accept bills: Tom Herman 1<sup>st</sup>; Nancy Stipe 2<sup>nd</sup>.

**TRAINING REPORT:** Training Chief Alvarez reported he is playing catch up where can. The academy has been delayed and he just finished CPR/Narcan with the Willits Police Department and Firefighters.



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Chris Wilkes  
Fire Chief

*CONT.....*

SCBA training will be coming up and January 29<sup>th</sup>, 2022, the burn room will be held at Station 541. Hoping to offer SCBA training at the old in February. 2 firefighters are enrolled in the Chief's Academy and 2. Firefighters have been enrolled in the swift water training class.

FIREFIGHTERS' ASSOC. REPORT: Aaraon Branscomb was not present.

CHIEF'S REPORT: Deputy Chief John Thomen reported he has received the end of the year report from CALFIRE. This report is ONLY the calls that were dispatched through CALFIRE not including the local police department calls. CALFIRE reported 751 dispatch calls. 30 vegetation fires, 18 structure fires, 167 other, 221 traffic collisions, 191 medical calls, 75 HAZMAT, and 49 public assist. Little Lake Fire had the most traffic collision calls in Mendocino County. Little Lake Fire was second highest in medical calls.

Regular meeting adjourned: 7:42PMPM

Motion to adjourn: Skip Lucier 1<sup>st</sup>; Arnie Mello 2<sup>nd</sup>.

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Tony Madrigal, President

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Michelle Schnitzius, Secretary/Treasurer

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Chris Wilkes  
Fire Chief

*Report out of closed session:*

**Committee's recommendation:  
William Carter. Tony and Tom  
Herman will prepare a conditional  
letter of employment.**